



## 28th Meeting

### FreeSchools World Literacy Australia

DATE commencing: Friday 22<sup>nd</sup> June 2012 TIME: 9:00 am

DATE completion: Friday 10<sup>th</sup> Dec 2011 TIME: 8:00 pm

INTERNET VENUE: FreeSchools Literacy Australia email network  
[fswl-australia@googlegroups.com](mailto:fswl-australia@googlegroups.com)

#### Minutes of the Meeting

1. Rollcall of members and others present and apologies.

There were 11 participants in attendance

Robert Coenraads (President)  
Melissa Alldis (Vice-President)  
Merindi Belarski (Treasurer)  
Delphine Swadling (Secretary)  
Ian Esmore (Public Officer)  
Linda Alcorn (Committee Member)  
Donna Cervantes (Committee Member)  
Kathleen Swadling (Committee Member)  
Raymond Hockley  
Jude Townsend  
Sue Tennant

Apologies: Bernie Belarski (Committee Member)

2. Acceptance of the Minutes of the last meeting

The minutes of the 27th meeting were sent to each member of the committee and were accepted by the committee  
Moved by Melissa Alldis, and Seconded by Kathleen Swadling

#### **Business Arising from Previous Minutes**

Business arising from 27th meeting minutes.

3. Reports from the Committee.

#### **The Committee received the President's Report**

#### **PRESIDENTS REPORT**

Dear Committee,

I would now like to open our 28<sup>th</sup> Meeting of the FSWL Committee of Management. The meeting

will continue throughout July.

The purpose of this meeting is to follow through and manage the application process for Approved Organization Status with AusAID now that our documentation is complete.

During this meeting we will also explore the possibility of a new project and in-country partner in Africa. This project would be spearheaded and supported by Committee Member Donna Cervantes.

Personally, I am excited by this possibility as it will give us the opportunity to go through the approval process (development of MOU) in a systematic fashion from square one and test all of the policy documentation and codes of conduct that we have been required to build as part of gaining signatory status to the Australian Council for International Development (ACFID) Code of Conduct. In particular we can progress the formalization of our in-country reporting requirements (something that is going to be increasingly demanded of us here in Australia). These can then, in turn, be developed for our current partners

Please find attached the minutes of the 27th Meeting for review and acceptance by the Committee during our 28th Meeting. The Minutes include Jude's detailed records of the steps involved in organizing the highly successful "First Grader" fundraiser event together with the Gosford North Inner Wheel. A most important guide for anyone contemplating organizing a similar event in the future.

As always, thank you for your support.

Dr. Robert Coenraads  
President  
FreeSchools World Literacy Australia

#### **The Committee received the Public Officer's Report**

PUBLIC OFFICER REPORT

#### **The Committee also received a Report from the President of FreeSchools World Literacy - Canada**

REPORT FROM THE PRESIDENT – SUE TENANT (CANADA)

#### **4. Progress in Thailand**

**Melissa:** Hi all committee members, Thank you Ian for attaching your Thailand report, I would like to table it for discussion, in particular the mention of the need for Thailand to review their book-keeping and reporting. When Sue visited Thailand, was there any outcomes regarding the reporting requirements?

**Robert:** Thank you for raising that matter Melissa. As part of becoming an AusAID Approved Organization we must have a copy of the Mirror Foundation Reports as pertaining to FreeSchools World Literacy, and ideally a breakdown -e.g. Total = USA + Canada + Australia, and a breakdown of the expenditure. It is not immediately necessary but something

that we must be working towards. I see a two step process in eventually getting what we need from Mirror (and other in-country partners):

1. We ask Sue for a copy of what Mirror have been providing her.
2. We design a simple and easy to use reporting schedule for use by all of our partners. I am thinking that we could test this model with Swan College.

**Melissa:** Thanks for your reply Robert. Have we asked Sue for a copy of what Mirror has been providing her?

**Robert:** Sue has been forwarding us reports prepared by Mirror on the FreeSchools from time to time but they are more descriptive in nature. I am not sure if they are providing her with anything else, so I am going to wait for her reply and the opportunity for dialog on this matter. It is a pity that our time together in Australia was so short as there is so much to discuss.

**Ian:** My understanding of reports that the content was prescriptive and did not address an understanding of financial matters. This was a matter which Sue was looking into however we have not had any feedback of what transpired. This would be useful for us to consider in trying to sort out some form of template.

**Melissa:** Have AusAid got any guidelines on what is the minimum requirements they will accept for the financial reporting from our in-country partners. And if so maybe this is a good starting point on what to ask of our in-country partners.

**Robert:** There are no specific guidelines as such. Ian has suggested that we design a simple spreadsheet for this purpose (I am going to ask Moo for a copy of the report that she sent to Sue). There would be essentially two columns in a balance sheet – one for funds donated to the in-country partner, and another detailing how the funds were spent (or budgeted).

**Parisudha Sudhanongkala (Moo):** Dear Khun Robert, It's very nice to know that we are a preferred project! The bank information you have is correct, and I have attached the report and budget. Thank you for the MoU. Also, are you able to give us a list of report/budget dates, for when you need to receive them, and who we need to send them to please - apart from Sue and you; Khun Ian, Khun Judith, anyone else? We are streamlining our administration and it will help to put this information into the system, or if anything has changed from the previous manner of working - it is probably too much to send one every 3 months, but 4 months is possible, and bi-yearly or yearly is preferable. Thank you, and please thank the Inner Wheel District, as well as everyone else involved, for all your hard work and generosity.

**Ian:** I did notice on the agenda below an item for Thailand reporting and the attached report last December may not have been brought to the committee attention. Therefore could the attached please be noted for this meeting.

**Robert:** Thanks for checking on that. Both of your reports were tabled in the minutes of the 27th Meeting in the appendix as follows:  
APPENDIX 1: FreeSchools World Literacy Memorandum of Understanding  
APPENDIX 2: Ian Esmore's Photo Report from Thailand  
APPENDIX 3: Ian Esmore's Report to the Committee from Thailand  
APPENDIX 4: Sister Crescence's Christmas Report from India

## 5. Progress in India

**Sue:** We are having difficulty communicating with Sr.Crescence in India and I won't be making another trip to India until some time in 2013. I've been up for several hours in the night, consulting with other FreeSchools people.

**Robert:** Thank you so much for all of your work and your decision to dedicate your life almost entirely to FreeSchools. I am worried about Sister Crescence and the stress that the growing FreeSchools projects are putting on her.

## 6. General Business.

The following discussion took place during the meeting and is recorded here:

### **Discussion of African Project Proposal (Immanuel Mercy School, Zambia)**

**Raymond Hockley:** Dear Robert, Donna Cervantes, who I work with at Swan Christian College gave me your details. I believe she passed on a letter to you that I wrote in relationship to a school that we established in Zambia with a vision of partnering with us to fulfill this vision. Donna said that you would review this matter at the next meeting. I thought it might be useful for you to watch the 6 minute update video from the link listed below:

<http://vimeo.com/42605021>

password - zambia2012

I had the privilege of watching teh Free Schools video tonight and was very impressed with the work of this organisation. It is encouraging to see organisations who have a vision to liberate the most vulnerable in the world. May God bless you in your endeavours.

Regards,

Raymond Hockley

Director of Pastoral Curriculum

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<http://www.scea.wa.edu.au/AboutUs/MindtheGap.aspx>

**Robert:** Dear Raymond, Thank you for your email, and last weekend I was able to take the opportunity to watch your 6 min video on the school that you are establishing in Zambia. What an exiting and rewarding hands on project for Swan Christian College and all of those participants in the field. It is always uplifting to see the delight of future possibility, and the joy of learning and working together, in the faces of the students.

It looks like our beliefs about the importance of education for the third world are essentially the same. The only difference being that FreeSchools tries to use existing buildings where possible, and therefore can concentrate on direct funding of the teacher's salary costs.

We have been considering an in-country partner in Africa. But, to date, have not proceeded in that direction because of the risk of diluting our limited time and donor funds that are currently directed towards our projects in India and Thailand.

When people donate to your project, how much of their actual dollar donation makes it to the project itself? That is to say, what percentage of the donation is used to cover any project administration costs in Australia?

Also it would be interesting for me to know as a comparison, what do your local teachers at the school earn as a salary per year, and how many students are they responsible for educating (i.e. their class size)?

Best wishes for this fine outreach program that your College is engaged in. I can't think of a better way for your Students at Swan to gain an appreciation of the true intent of Jesus' teachings and the spiritual rewards that flow from following them.

Kind regards,  
 Robert  
 Dr. Robert Coenraads  
 President - FreeSchools World Literacy, Australia.

**Raymond Hockley:** Thank you for your reply. Below is the our payment Structure for staff at the school.

SALARIES:-

		Monthly	Quarterly	Yearly
1	Manager	1,500,000.00	6,000,000.00	18,000,000.00
2	Senior teacher	800,000.00	3,200,000.00	9,600,000.00
3	Teacher	700,000.00	2,800,000.00	8,400,000.00
4	Teacher Aid	500,000.00	2,000,000.00	6,000,000.00
5	Teacher Aid	500,000.00	2,000,000.00	6,000,000.00
6	Cleaner/guard	400,000.00	1,600,000.00	4,800,000.00
7	Night guard	400,000.00	1,600,000.00	4,800,000.00
8	Cook	250,000.00	1,000,000.00	3,000,000.00
9	Cook	250,000.00	1,000,000.00	3,000,000.00
	Totals	5,300,000.00	21,200,000.00	63,600,000.00

These salaries are in Zambian Kwacha which fluctuates in relationship to the Australian Dollar. The current exchange is 5200 Kw to \$1.00 Australian Dollar.

Regarding Admin cost at our end they are nil. I have a team of Volunteers managing the admin. When people donate to us through Global Development Group they incur a 7.5% admin costs to they donation. Each teacher has 2 classes of 30 students, one in the morning and one in the afternoon. They also work with a teachers aid.

**Donna:** I went to the information talk on Friday night to find out more on this project. I met the volunteers in the organisers that look after the sponsorship of the children and the other couple that do the finances so they do not have any admin costs. They are supported for a small amount from a Government Charity organisation that have a 7% admin cost and that is to pay an accountant as donations to them are tax deductible. The school has a group of school and adults that go each year of about 25 students plus on top adults to provide support in building etc. Also it is purely educational not welfare as the sponsorship of a child does that. At the school they do get a meal a day. They have taken this village from below subsistence to having a school..to now another classroom... and vast improvements all-round. ie running clean water, orphanage, cook house, educational facilities, resources etc.

I would like to support a teacher each year so far there is one...about to get another.. I will make a pledge to raise money for this teacher each year...can we use the money I donated for this.

Can we take this school on under a partnership with FSWL... at least what I am offering It is very well organised and has not just this school as its support process...but other groups...ie some aged care group knit for the orphanage. From the film I saw Friday night the whole community/village is into working on this school...but it is costly to run all costs for a school. Donna Cervantes...see message below.

**Melissa:** In regards to the school in Africa, I just have a few questions in regards to the requirements that AusAid expect of us.

By bringing these schools under the FreeSchools banner, what do they expect of us financially? And how do we propose monitoring the funds we give them at the other end? And who will do this? And do we need to discuss accepting them within the FreeSchools charity with any other members of the charity, e.g Sue Tennant.

Sorry to raise these issues but I think we need to consider these issues in light of the current AusAid application.

**Sue:** Dear Robert and friends, I'm so pleased you're very close to filing your application with AusAid. It's a huge amount of work and it confounds most people. But congratulations to you dear Robert for persisting. I just have to hunt down the signed agency agreement with Mirror Foundation and will scan it and send as soon as possible.

FSWL-AU is soon to become a completely independent charity and free to help "empower women and children with free education" in whatever manner and means you are able. But Melissa raises some important questions and inspires the following comments for your information.

Africa is by far the preferred choice of international charitable giving by our government and almost every school and Rotary Club in Canada. Over the last ten years, billions and billions of dollars in aid has gone to Africa but Africa is worse off today than ever before. The reason is that it was not smart aid. There was non-existent or inconsistent follow-up and monitoring. And it's the main reason why our government has become so tedious about such things now as agency agreements.

The reason FreeSchools has been successful to date is because someone visits every year to help build the relationships with our Field Agents in a positive way. These people are mainly Saskia Raevouri, John Lange, Geri Johnson and me, along with the many caring guests we have brought with us over the years. Three other people (Canadians) have visited the ISPCK FreeSchools in Delhi without me. And to their great credit and on their own, Ian and Isobel visited the Thai FreeSchools 7 months ago.

In the areas that we work, the potential for corruption is huge. We are fortunate to have Field Agents with integrity who believe that each human being needs a fair chance. The visits we make show we care. They connect us on a personal and spiritual level and help build the accountability which no agency agreement, required by our governments, will ever guarantee. Our work thrives on loving relationships, common values and goals, and that involves personal contact.

The bottom line is that the great literacy needs of Asia are a hard sell in Canada. After Africa, Central and South America attract donors best. We really need your support in Thailand and among the 11,000 Christian Burmese refugees living in the most terrible conditions in western Delhi. The UN has abandoned them and the Indian government ignores them. The persecution by Indians is relentless since the Burmese look "different", don't speak Hindi, and are Christian. When crimes are reported, the police rape them, both men and women. Many are professionals and have been running schools in their churches. But without Hindi language skills, they cannot find work to support their families.

Together with ISPCK, we are supplying 6 Hindi teachers at a cost of \$12,000/year. We have a pledge from FSWL-USA for \$5000 to support them. We do need more and hope FSWL-AU will also be able to contribute.

With ISPCK, FSWL-Canada is funding the building of the very first FreeSchool, in Ghaziabad (just over a bridge from Delhi) that will feature the following in 4-stories on 900 sq. ft of land: elementary day school for very poor Hindu and Muslim children; safe accommodations for volunteers to do teacher-training, kitchen to feed students lunch; and rooms to provide training for women's income producing skills: paper-making for stationery and cards, candle-making, sewing and embroidery of ecclesiastical linens, and aesthetics. ISPCK has retail stores across India for the distribution of these products which hopefully will make the school self-sustaining. The cost is \$10,000 /month for 6 months and so we have our plate full!

Moo at Mirror Foundation, Sister Crescence in Bihar and Rev. Ashish Amos at ISPCK have proven to be trustworthy Field Agents and the progress that I saw last March proves that faithful funding to support their dreams is changing the lives of thousands of people each year. I hope you will help us continue this ongoing journey of partnership and will some time visit these people to show you care. For so many people, it has been a life-changing experience.

**Donna:** I will send a response tomorrow to Sue's e mail sent today re Africa with all the areas she has mentioned as being of concern covered. I have done my homework carefully on this school and its funding and feel strongly that it is safe for our group to support.....especially since I am the one fundraising for the teacher (to cover the yearly costs) for this school.

Donna

**Melissa:** Thanks Donna. I feel more confident by your reply. What we will need is some type of financial reporting from the school regarding how they are spending the money to stay compliant with our pending AusAid status.

**Robert:** I would like to outline a proposal brought before the Committee of Management by Donna Cervantes.

The proposal is that FreeSchools World Literacy enter into a partnership with Swan Christian College to support a teacher at a school they are building in Zambia. The budget for this proposal would be 8,400,000 kwacha (approx AU\$1,600) per year being the salary for a teacher to teach 60 students (a morning session for 30 students and an afternoon session for 30 students). That is a cost of \$27 per student per year.

The funding for the first year of this project has been raised by Donna Cervantes and exists on our books earmarked for Africa, and Donna has pledged to raise the necessary \$1,600 funds for each subsequent year of the project.

Swan College would be required to sign a Memorandum of Understanding (MOU) with FreeSchools, submit a formal budget to FreeSchools, and provide update reports to the Committee of Management on the dispersal of those donor funds. The project would be subject to annual review by the FSWL Committee of Management, but most likely to continue if the above requirements continue to be met.

I am personally very supportive of this undertaking. Apart from Donna agreeing to spearhead fundraising, it presents several opportunities:

1. The chance to test our new code of practice documentation that Australian-accredited organizations are now expected to implement with their in-country partners.
2. With Donna actually working with Swan College in Perth, we have a Committee Member in a position to take part in the implementation and monitoring of the funding first hand.
3. Most importantly of all, Donna is 100% committed to the project. The chance for Donna to personally lead this project between FreeSchools and Swan Christian College is an opportunity for her to flex her wings and soar to new heights. Who knows where this will lead.

Notwithstanding, there has been some rightful concern from Committee members and friends about the fact that an entry into Africa may dilute FreeSchools Australia's current efforts in supporting Thailand and India. Normally I would quite agree with this, and several African projects have already been passed up because of that risk, and also because of our inability to monitor them properly. However, I can firmly promise that, as in the previous 12 years of our operation, our prime focus will remain with our trusted field partners in India and Thailand. We will not let them down and, indeed, plan to grow our support in the coming 12 months.

Donna has, however, brought to the table, pledged to support, and is in a position to monitor, what I feel to be a unique opportunity in this Zambian School.

I will ask each of the Committee to consider the proposal during the course of this present 28th meeting and individually vote on it.

**Linda:** Dear Robert and committee, I think that sounds terrific

**Delphine:** Sounds like a great idea. Fully supportive.

**Ian:** Initially I had reservations about diluting avenue of service however, The way it reads Donna seems have thought things through and therefore the proposal deserves merit for committee considerations and I would be supportive and vote YES.

**Melissa:** In regards to the memorandum of understanding, can I make a suggestion that if we decide to go ahead with adopting the African project through Donna's association with Swan Christian College that we also get them to sign a memorandum of understanding. And perhaps within the MOU we also outline what type of financial reporting we require, i.e. how often we need this reporting, once or twice a year for example, how we need the financial information broken down in accordance with what is required from AusAID etc.

**Kathleen:** I too had some reservations about diluting our efforts but after a careful reading of your email I have confidence that this will be a good project to be involved in. Good on you Donna for your commitment. I'm ready to support it. Cheers.

**Robert:** Could you please go ahead and organize a budget from Emmanuel Mercy and Reachout Ministries for the salary for one teacher's salary for one year at the Zambian school? I know that Raymond Hockley has already provided me with this figure, but what I am now looking for is a budget for this amount on the letterhead of the in-country partner and authorized by the Principal or other person responsible for paying that teacher's salary. This documentation is essential for our records (either prepared by the School itself, or with the assistance of you and Raymond, as these kind of logistics may be near impossible on the ground over there in Africa), I am sure that Raymond will be able to put you in contact with the right person. Thank you Donna for your dedication to undertaking this quest.

### **FSWL Charitable Status**

**Robert:** One the advantages of being an ACFID code signatory is the ability to use their brand mark on our documentation (see below email). The brand mark will show to all potential donors that we adhere to the highest standard of Australian accounting practice and that our organization's operational process has been subject to the strict review by ACFID.

### **FSWL Website and Communications**

**Melissa:** The 2012 FreeSchools newsletter is now ready for distribution. I have attached the final copy that is suitable for emailing. What we need to do now is distribute the newsletter to our donor base, and I was wondering if anyone could possibly help me to do this. What I think needs to happen is that an email group is made up, for e.g we call it "FreeSchools supporters" and we add all the email addresses to this email group, so that everyone's individual email addresses are not viewable. I would also like to get a FreeSchools signature made up with our and ACFID's logo so that when we email the newsletter, they immediately know who the email is coming from. If anyone can help, it would be very much appreciated. And finally, once the FreeSchools newsletter has been distributed, I would be happy to look at the content of the FreeSchools website and get this updated.

**Melissa:** Thank you so much Vern. We very much appreciate your hard work. And what a great looking newsletter. Thanks

**Robert:** Dear Vern, A big thank you on behalf of the FreeSchools World Literacy Committee of Management for setting up our 2012 newsletter. We really appreciate the time and effort that you have put in for us. Thank you also to Melissa for preparing this document.

**Robert:** Thanks very much for your work on our newsletter and your offer to look into updating our website content.

**Jude:** Melissa, You are a star! There will be plenty of children out there who will benefit from you being on this earth!

I need help. I am about to have another fundraiser - this time a garage sale as I have been donated a large number of books - but most are damaged stock. All brand new which is good, but spine damage mostly. However I am running short of other stuff to sell in my house. Does anyone know anyone or have anything in their own home that would be suitable for a garage sale. I have a lady from Inner Wheel who is going to help me run it. Good chance for a clean up!



Jude: I love the idea of the Newsletter and I hope to be able to attach it to our school newsletter once you send me a copy.

### **FSWL Memorandum of Understanding**

**Robert:** I attach a copy of the Mirror - Australia MOU that you had signed by Parisudha Sudhamonkala during your recent visit to Thailand. I have now signed it on behalf of Australia, and it is ready to return to Thailand (see Appendix)

**Robert:** Thank

Ian: The issue of working relationship with other FSWL affiliates Canada, USA and ourselves has not been finalised. The topic I believe could be discussed with Sue in Canada before proceeding. May I suggest that Robert as president undertake to communicate with Sue and report back to our next meeting with some feedback. In the meantime the MOU be tabled as presented to committee and left as an agenda item at the next meeting.

### **FSWL Fundraising**

**Melissa:** I would also like to notify the committee that recently I attended an Inner Wheel changeover function, in order to receive their very generous donation of \$6650 from the fundraising they had done over the previous year for our charity. Just as a reminder, Jude Townsend, managed to secure FreeSchools World Literacy as their International Project for last year and as a result, a large proportion of their fundraising was done for our charity. What a fantastic outcome for FreeSchools, just think of how many children will benefit! I deposited that cheque in our FreeSchools bank account yesterday and would like to suggest that the funds are transferred accordingly immediately.

I would also like to propose that in future that once donations reach an amount of \$1500 (or a similar amount to be agreed upon) that the money is transferred from the FreeSchools bank account to the relative in-country partner (i.e Sister Crescence, Mirror Foundation or African project) immediately. I understand that there is a \$30 transfer fee, but I also believe that these funds can be better utilised within our overseas partner's projects, than in FreeSchool's bank account. I patiently await any feedback on this matter.

**Jude:** they loved you. Address for a letter of thanks is  
President Pat Matthews  
7 Wonga Ave  
East Gosford NSW 2250

**Ian:** Yes a fabulous result and more donor funds than originally anticipated. Thanks heaps, Melissa for undertaking the effort to stand up and present. From my understanding dollar breakdown was:  
The \$3780 was returned to Inner Wheel.  
They still retained \$1000. So I guess other inner wheel clubs must have put in extra to make up the \$6650  
\$6650 – 4780 = \$1870 by others.  
A great bonus and more exposure to the work done by FSWL.

**Robert:** Well done at the Inner Wheel function! I agree with your proposal, we now have a significant sum in the FreeSchools account, which clearly outweighs the transfer costs. The more money we raise, the more transfers we can do per year and we may as well set a threshold trigger for this. I think we now have the capability of doing this electronically, and so I will look into that.

Melissa: Thanks Robert. So now we just need to determine the trigger point, any ideas on the amount?

Robert: Thanks for that. We now have \$7,290 in our account ready to send to Thailand (the lion's share being the \$6,650 that you just received) I am going to try doing it electronically as soon as Moo in Thailand reconfirms the Mirror account details. If that works, any of us will be able to carry out that task easily.

### **AusAID Application:**

**Ian:** The topic has come up beforehand in relation to taxation status thru Rotary. Over the past month I have been trying to clarify status of networking Rotary and the pathway is fairly onerous. Simply put - getting one-off \$ \$ gifts from individual clubs can be done with any local Rotary club. However input to sustainable funding or gifting under the Rotary banner is quite a different story. Funding requires a donor country, rotary club to partner with a local Australian host club. Both of those clubs must also be in Rotary Districts which have networking relationships. For instance the area of Bihar, India (sister Crescence) schools has been frozen from participating in international rotary funding due to poor reporting mechanisms of past-present funding projects. Thru discussions with Sue (Canada) and Mirror foundation I am trying to establish any rotary connections that have already done in northern Thailand. To further scope the process, Isobel and I have booked flights to Thailand first week in December. This coincides with a visit by Sue and another member of her committee.

**Robert:** It sounds like aiming for the 'sustainable funding' would be worth the extra work in the long term. Thanks for your efforts Ian with regard to Rotary Thailand.

## 7. Correspondence with Supporters and Donors

**Jude:** Hi Melissa and Robert, can you please send off a wonderful thank you letter to:

Heather Burke  
133 Hillside ROAD  
Avoca beach NSW 2251

She has given a \$200 donation because she can't come on Thursday night. Can you please tell her how close we are to charitable status now we are a signatory to AusAID.

**Robert:** Letter of thanks for Inner Wheel prepared by Melissa Alldis

30<sup>th</sup> November 2011  
The Inner Wheel Club of Gosford North  
36 Henson Road  
Somersby NSW 2250

Att: Deidra Groppenbacher (President), Alison McClean (Secretary),  
Christine Hiron (Treasurer)

*On behalf of the FreeSchools World Literacy Committee, we would like to thank you for your very generous donation of \$3738.30 from the 1<sup>st</sup> Grader film night that Judy Townsend and your club organised. This cheque was banked on the 2<sup>nd</sup> November, 2011 and will be used for FSWL projects. We believe that by improving basic education in these poorer parts of the world, we will break the cycle of ignorance and poverty.*

*Your generous donation will be used to provide education, literacy for some of the world's poorest and most needy children. One of our committee members is also international director, Rotary Club of Daylesford and is currently in Thailand to visit the hill tribe refugees near Chiang Rai region.*

*We now conform to the ACFID code of conduct, and we are in the process of obtaining AusAID accreditation, and sometime 2012 anticipate tax deductibility status. We are getting closer!*

*May God bless you for your generosity.*

*Kind regards*

*Melissa Alldis on behalf of  
Dr Robert Coenraads  
President  
FreeSchools World Literacy Australia  
8 Trigalana Place  
Frenchs Forest NSW 2086*

#### 8. Set date and time for COM meeting. Close meeting

Our next meeting will be our 28<sup>th</sup> Meeting of the Committee of Management Meeting. The Meeting will commence in June 2012.

I would like to thank the Committee of Management and other supporters for all of their efforts

END OF MINUTES: APPENDIX REPORTS

APPENDIX 1: FreeSchools World Literacy Memorandum of Understanding

APPENDIX 2: Ian Esmore's Photo Report from Thailand

APPENDIX 3: Ian Esmore's Report to the Committee from Thailand

APPENDIX 4: Sister Crescence's Christmas Report from India